

# FABCOR Inc.

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PO Box 58  
350 S. Ohio St.  
Minster, OH 45865  
Ph. (419) 628-3891  
Fax (419) 628-2899

**Job Title:** Project Manager/Estimator  
**Department:** Jails Correctional Products  
**Location:** Minster, Ohio  
**Job Type:** Full Time

## **Position Summary:**

Fabcor, Inc. is currently seeking an experienced project manager/estimator for their Jails Correctional Products division. The project manager/estimator will be responsible for all aspects of the assembly process involved with new and existing construction sites. This includes responding to requests for bids/proposals, project estimating, subcontractor solicitations, total project financials and schedule management.

## **Job Duties Include:**

1. Participation in Bid Development
2. Managing Multiple Projects
3. Interpreting Architectural Plans & Specs
4. Coordinating with subcontractors, suppliers and employees
5. Scheduling installation of jobsites
6. Data entry into spreadsheets

## **Requirements:**

1. Excellent communications skills with ability to maintain a high level of customer relations
2. Education: Associates Degree
3. Working knowledge of AutoCad and Inventor
4. Computer skills – Microsoft Office or equivalent estimating software
5. Able to portray a professional image while displaying a high level of integrity and professionalism when representing the company to all project-related parties including owners, architects, engineers and subcontractors
6. Construction field experience is preferred but not mandatory
7. Able to interpret Architectural Plans & Specs

## **Compensation:**

To the right candidate, we will be offering a competitive wage, health and other benefits, and a great place to work with a reputable firm.

For more information about our company, please visit [www.fabcor.com](http://www.fabcor.com)

Interested candidates may send a resume to:

[employment@fabcor.com](mailto:employment@fabcor.com) or  
PO Box 58, Minster, OH 45865

**METAL FABRICATORS**